

**LORAIN COUNTY PUBLIC HEALTH  
BOARD OF HEALTH**

Meeting Minutes for October 9, 2019

Present:

<b>Prefix</b>	<b>Name and Credentials</b>	<b>Position</b>
Dr.	William A. Spreng, DVM	President
Dr.	Patricia Schrull, DNP, RN	Vice President
Dr.	Timothy Beidleman	Member
Mr.	Thomas G. Eschtruth	Member
Mr.	William Gardner	Member
Dr.	Eric Lockhart, MD	Member
Mr.	Edward X. McNamara	Member
Mr.	Max T. Schaefer	Member
Mr.	Edward von Hofen	Member

Guests:

Assistant County Prosecutor, LCPH staff members

The President called the meeting to order at 7:00 p.m.

**Minutes from the Last Regular Meeting on September 11, 2019**

The President requested a review of the September 2019 regular meeting minutes. Dr. Schrull moved to approve the minutes. Mr. Schaefer seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

**Financial Report**

**#2019-57**

Mrs. Deborah Chavez provided a brief update on LCPH’s financial status, including the collection of 78% of revenue and 71% of expenses. Dr. Schrull moved to approve the financial report. Mr. von Hofen seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

**Recertification of 2019 Budget**

**#2019-58**

Mrs. Deborah Chavez addressed changes to the 2019 budget. LCPH did not get the HUD grant we applied for and will continue to work with Erie County Health Department, recipient of the grant, like we have in past year for implementation in Lorain and Sandusky. This is the only shared lead grant in Ohio. Tax revenue was more than expected, and LCPH received new opioid grants for which we will start collecting next year. Funds were moved to cover costs for Naviant and OnBase. Mr. Gardner moved to approve the financial report. Mr. Schaefer seconded the motion. Upon roll call, all members voting aye except Mr. McNamara who arrived during the vote, the President declared the motion passed.

**Out-of-County Travel**

**#2019-59**

Mr. Schaefer moved to approve the out-of-county travel. Dr. Schrull seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

**USI Update on Health Insurance**

Mrs. Heidi King from USI Insurance provided an overview of health insurance renewal options for 2020. USI is in process of creating the plan and sending it to market for quotes on the overall fixed cost. In 2019, LCPH saved money on dental and vision by moving to a self-funded plan, and Mrs. King shared medical expense

comparison data from 2018-2019 and estimated plan reserves for 2019. She also went over 2020 considerations and will attend the November Board of Health meeting to share the most viable solutions for the agency and staff. Following the presentation, there was discussion about options.

### **Potential Personnel Policy Change**

Ms. Cindy Modie addressed a potential change to the LCPH Personnel Policy. In an effort to have a more attractive package to new recruits, one potential solution would be an increase in the amount of annual leave. Currently, staff who have been there less than 10 years earn 3 week per year, and it increases to 3.5 weeks for 11-19 years and 4 weeks for 20+ years. Following the presentation, the Board of Health had a brief discussion and also inquired about other options to attract new staff.

### **Contracts**

**#2019-60**

Mr. Dave Covell reviewed the contracts with the Board of Health, which included the following:

- Lamar for an HIV testing advertising campaign
- Lorain County Department of Job and Family Services for health related and home health services
- Mercy Health - Regional Medical Center LLC's Resource Mothers Program for the Moms and Babies Frist black infant vitality program
- Food Rescue Program MOU with Neighborhood Alliance, Oberlin Community Services, and Second Harvest Foodbank of North Central Ohio
- Oberlin Kids MOU with multiple community partners

Mr. Gardner moved to approve the contracts. Dr. Lockhart seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

### **Second Reading of 2020 Food Safety Fees**

**#2019-61**

Mrs. Jill Lis provided an update on the food safety fees. A public meeting is scheduled for October 30, 2019 at LCPH, and the mailing went to licensed operators alerting them about the meeting. To date, there have been no calls regarding the fees. Mr. Schaefer moved to approve the second reading of the Food Safety Program fees. Dr. Schrull seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

### **Travel Clinic Consultation Fee**

**#2019-62**

Mr. Covell shared the proposal to remove the \$30 prescription fee and charge a \$50 consultation fee for the travel immunization clinic. This will help even the cost of clinic administration. Mr. Chris Pyanowski shared information regarding fees and readings and asked for a motion to suspend the fee rules that call for three readings as they are not required for this type of fee.

### **Travel Clinic Consultation Fee Readings Suspension**

**#2019-63**

Mr. Gardner moved to suspend the rules requiring three readings for the travel clinic immunization consultation fee. Dr. Schrull seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Mr. Gardner moved to approve the travel clinic consultation fee. Mr. Schaefer seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

### **Personnel**

**#2019-64**

Dr. Schrull moved to approve the appointment of Sarah Lehane, RN to the Community Health Division effective October 22, 2019. Mr. Gardner seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

**Press Release on E-cigarettes**

#2019-65

At last month's Board of Health meeting, Mr. von Hofen inquired about the Board taking a position on e-cigarettes. A press release with the Board of Health taking a stand against e-cigarettes was crafted and included in Board packets for review. If approved, it would be ready to send to media outlets on Thursday, October 10, 2019. Mr. Gardner moved to approve the press release. Dr. Schrull seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

**CEU – Prevention Initiatives for the Middle School Child**

Mrs. Jillian Cremona and Mrs. Kat Solove presented a 15-minute CEU on prevention initiatives for the middle school child. Initiatives focus on interventions and prevention work for this high-risk age group because middle school students have an increased interest in risky behaviors, are at a critical time for development, and can set positive behaviors for life. They highlighted the Healthy Kids Achieve More Network, Common VIEW collaborative, and the Maternal and Child Health Program (youth resiliency).

**Building Update**

Mr. Cody Carroll provided a building update presentation. He outlined progress to date and addressed future work on the parking lot. LCPH is getting closer to the occupancy permit. Currently at the office, LCPH is working on furniture decisions, coordinating community partner donations, purchasing equipment, and preparing staff for the move. Next month, depending on progress, the Board of Health meeting may be held at the new building, but if not, we will plan for a tour.

**Legal Services Report**

Mr. Chris Pyanowski did not have a report but mentioned he had an update to share during the Executive Session.

**Health Commissioner's Report**

Mr. Covell shared an update on the Operations and Maintenance (O&M) Program in the Environmental Health Division. LCPH held two community meetings, which were extremely well attended, to address the program and answer questions from residents. LCPH will continue to hold meetings throughout the county, and Mr. Carroll and he will speak at the Township Trustees meeting on the O&M Program.

Lorain County is moving forward with the creation of a county building department. There was an option for LCPH to oversee plumbing, but LCPH prefers to have this as part of the building department. The Board of Health will have to sign off on those responsibilities at a future meeting.

At the November Board of Health meeting, LCPH nurses will be available to give flu shots to those who are interested. LCPH continues to push the message about not getting flu vaccine until November to be better protected during flu season in Ohio.

LCPH posted the Systems Administration position and will have the new hire on the November agenda for approval.

Mr. McNamara moved to accept the Health Commissioner's report. Mr. Gardner seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

**Comments**

None

**Executive Session**

**#2019-66**

Dr. Schrull moved to go into Executive Session to discuss pending litigation. Mr. Eschtruth seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed, and the Board of Health moved into Executive Session at 8:57 p.m.

Mr. McNamara moved to end the Executive Session. Mr. Gardner seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed, and the Executive Session ended at 9:02 p.m.

There being no further business to discuss, Dr. Schrull moved to adjourn. Mr. Gardner seconded the motion. The President declared the meeting adjourned at 9:03 p.m.

Attest:

President:

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Secretary:

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