



**\*\*\*Evaluation Information Sheet\*\*\***

**Please thoroughly review this information in order to prepare for the evaluation.**

Lorain County Public Health provides evaluation services for Household Sewage Treatment Systems. Evaluations are often requested during real estate transactions, but these services are available at any time. The evaluation includes a review of any agency records and an on-site evaluation of the system to verify it is operating properly and not creating a public health nuisance. Any observed problems, concerns, and requirements for repair/replacement are reported, in addition to a timeframe for corrections.

The fee for this service is \$200.00 and is non-refundable. Arrangements will be made to schedule the inspection upon submission of this application and fee.

**Please note:** Households that are currently enrolled in the Operation & Maintenance (O&M) Program and are up-to-date on the annual \$25.00 permit fee do not have to pay the \$200.00 evaluation fee. If this property is not currently enrolled in the O&M Program, the property will become part of the O&M Program upon the evaluation and be included on the next annual permit billing cycle. The O&M permit is valid July 1<sup>st</sup> – June 30<sup>th</sup> and the permit billing occurs in the month of June.

**General information applicable to evaluations:**

1. The applicant/owner is responsible for preparing the system prior to the evaluation by exposing the access covers to all septic tanks, compartments of the aeration system, dosing/lift pump, diversion/splitter boxes, sampling well, etc.

**We will NOT dig up lids to the septic tank or other system compartments. The applicant/owner must take care of this ahead of time. The evaluation will not be performed if the system is not fully prepared for the evaluation and the fee is non-refundable. A thorough evaluation is not possible if the system components cannot be observed.**

2. Water and electric must be turned on and available to properly evaluate the sewage treatment system.
3. Check laundry and sump pump/crock connections. Regulations require that laundry/gray water is connected to the sewage treatment system and prohibits storm/footer water from entering it.
4. Adverse weather conditions and other circumstances may unavoidably delay the evaluation being completed. Delays may occur when: snow depth exceeds 2 inches, there has been excessive rainfall, brush/grass over the system is excessive, the system has been cleaned/pumped within 30 days of the evaluation, the house has not been continuously occupied for the last 30 days. An evaluation can proceed once the home has been occupied for a minimum of 30 days.
5. A seller/buyer may agree to put monies into an escrow account to allow for closing when there are unavoidable delays. Registered sewage treatment system installers/contractors should be contacted for estimates on system repairs or replacement costs.

**\*\*\* (COMPLETE THE APPLICATION ON THE FOLLOWING PAGE) \*\*\***

Please completely fill out this application and submit with the Non-Refundable fee amount of \$200.00. Arrangements will be made to schedule the inspection upon submission of this application and fee.

**Please note:** Households that are currently enrolled in the Operation & Maintenance (O&M) Program and are up-to-date on the annual \$25.00 permit fee do not have to pay the \$200.00 evaluation fee. If this property is not currently enrolled in the O&M Program, the property will become part of the O&M Program upon the evaluation and be included on the next annual permit billing cycle. The O&M permit is valid July 1<sup>st</sup> – June 30<sup>th</sup> and the permit billing occurs in the month of June.

Property Address:		City/Twp./Vlg.	
Permanent Parcel Number:	Year Home Built:	Age of Sewage System:	Sewage Permit # (if available):
Do you have an Annual O&M Permit? <input type="checkbox"/> Yes <input type="checkbox"/> No	Email Address (optional):		
Owner:		Home Phone:	
Mailing Address:		Cell Phone:	

Please answer the following questions:

1. Has the sewage system been cleaned/pumped within the last 3 years?  Yes  No

If "YES", date of cleaning: \_\_\_\_\_ Name of septage hauler/pumper \_\_\_\_\_

2. Is the house occupied?  Yes  No, it is vacant. If vacant, for how long? \_\_\_\_\_

***If the home has not been continuously occupied for the last 30 days, an evaluation will not be conducted until it has been re-occupied for a minimum of 30 days. An evaluation "may" be possible for a mechanical, discharging system, provided it is fully operational with water and electric service. The integrity of the tank or other system components below the liquid levels may not be visible; however, the evaluation serves to determine the overall performance of the system and its ability to treat wastewater from the home.***

3. Name of the person to provide access to the home for the evaluation (must be an adult, 18 years or older):

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Fax#: \_\_\_\_\_

***The person providing access will be provided with the evaluation report. It will be that person's responsibility to make and distribute copies as required by their purchase agreement, bank, real estate agent, Title Company, etc.***

**The applicant/owner is responsible for preparing the system prior to the evaluation by exposing the access covers to all septic tanks, compartments of the aeration system, dosing/lift pump, diversion/splitter boxes, sampling well, etc.**

I have read, understand, and agree to the above stated conditions. I am fully aware that reports are kept by the Board of Health and become public records. No evaluation will be conducted without the signature of the current property owner.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

.....  
(For Office Use Only)

Date Received: \_\_\_\_\_ Check # \_\_\_\_\_ Cash  MO  Receipt # \_\_\_\_\_