

# Manager Certification in Food Protection

*One staff member per food facility with a Risk Level 3 or 4 license must get a Manager Certification in Food Protection. If you take the online course, LCPH can proctor your exam.*

## **Step 1: Take the online course:**

1. Go to [ServSafe.com](http://ServSafe.com)
2. Sign in or create account
3. Click "ServSafe Manager"
4. Click "Buy Products"
5. Click "Manager Online Training and Certification exams"
6. Purchase ServSafe Manager Online Course 7th Edition: \$125
7. Complete Online Managers course
8. Print "Record of Training/score sheet"
9. Go to step 2 below

## **Step 2: Take the proctored exam**

1. Choose a date - January 25, April 26, July 26, or October 25. All exams are at 10 a.m.
2. Fill out the form below and send to LCPH.  
Include a check for \$65 and the "Record of Training" from Step 1.
3. Come to Lorain County Public Health, 9880 S. Murray Ridge Road in Elyria at 10 a.m. on your chosen date.  
*Bring your ID and a #2 pencil for the exam.*

Send this form with a check and record of training to: **Lorain County Public Health**  Check included  
9880 S. Murray Ridge Rd. Elyria, OH 44035. Checks are non-refundable.  Record of training

**Circle the exam date you'll attend:**    Jan 25    April 22    July 22    October 28

Contact Name \_\_\_\_\_ Email \_\_\_\_\_

Phone \_\_\_\_\_ Business Name \_\_\_\_\_

Business Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_



**Lorain County  
Public Health**

**440-322-6367  
LorainCountyHealth.com**