

BODY ART PLAN REVIEW APPLICATION

Name of Business: _____

Address: _____

City, State, Zip: _____

Phone: _____ **email:** _____

Owner/operator: _____

Mailing address (if different): _____

TYPE OF OPERATION: Tattoo only () Body Piercing only () Tattoo & Piercing () Permanent Cosmetic ()

The following shall be included with this application:

1. The name of each person or entity who has an ownership interest of five percent or more in the business;
2. A list of names of all body artists who will be performing body art services and copies of records of completion of courses or apprenticeships, etc. which demonstrate adequate training;
3. The total area to be used for the operation;
4. All entrances and exits;
5. Number, location and types of plumbing fixtures, including water supply lines;
6. A lighting plan;
7. Listing of all equipment to be used, including the manufacturer and model numbers;
8. Floor plan, showing the general layout of the fixtures and equipment
9. Written verification from the zoning authority and/or building department having jurisdiction that the building has been zoned and approved for building use.
10. Declaration as to public or private water system and municipal sewer connection or semi-public system;
11. Written infection prevention and control plan that includes, but is not limited to the following:
 - a. Decontaminating and disinfecting environmental surfaces;
 - b. Decontaminating, packaging, sterilizing, and storing reusable equipment and instruments;
 - c. Protecting clean instruments and sterile instruments from contamination during storage;
 - d. Ensuring that standard precautions and aseptic techniques are utilized during all body art procedures;
 - e. Safe handling and disposal of needles;
 - f. Aftercare guidelines

Once completed information is received, your plans will be reviewed within 30 days. You will be notified in writing of approval or disapproval. A pre-licensing inspection, license application and payment for the license fee is required before opening.