

LORAIN COUNTY PUBLIC HEALTH BOARD OF HEALTH

Meeting Minutes for October 12, 2022

Present:

Prefix	Name and Credentials	Position
Dr.	Grant Comnick	Member
Mr.	Thomas G. Eschtruth	Member
Dr.	Eric Lockhart	Member
Mrs.	Kionna McIntosh-Pharms	Member
Mrs.	Mary Santiago	Member
Mr.	Tom Stannard	Member
Mr.	Edward von Hofen	Member

Guests:

Legal Counsel, LCPH staff members

The Health Commissioner, Mr. Mark Adams, called the meeting to order at 6:01 p.m.

Minutes from the Last Regular Meeting on September 14, 2022

The Health Commissioner requested a review of the September 2022 regular meeting minutes. Mr. Stannard moved to approve the minutes. Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the Health Commissioner declared the motion passed.

Equity Assessment Presentation

Kent State University virtually presented the findings of the race and equity assessment. The assessment consisted of staff surveys, collaborating partner surveys, staff and management focus groups, and management interviews. The findings will help guide strategic planning and develop and implement strategies to address health inequities.

Following Kent State University's presentation, Mrs. Jazmynn Montanez, Health Equity Coordinator, presented recommendations for LCPH to improve health equity. Recommendations included a Race Equity Action Plan with quarterly goals; CLAS education opportunities as part of workforce development; updated recruitment, hiring, and retention practices; and reassessment of LCPH. The Board of Health asked for the presentation to be shared with them. Additionally, Board of Health members received credit for a .5-hour continuing education session.

Amendment to the Board of Health Agenda

#2022-73

Mr. Stannard moved to approve an update to the Board of Health agenda to include a presentation by Mr. Brad Stibora from USI Insurance Services. Mrs. McIntosh-Pharms seconded the motion. Upon voice vote, all members voting aye, the Health Commissioner declared the motion passed.

USI Insurance Services Presentation

Mr. Stibora from USI Insurance Services presented employee health insurance renewal information to the Board of Health. He gave a brief update on what the renewal with Medical Mutual, comparison of competitive quotes, and next steps. Mr. Stibora will attend the November 2022 Board of Health meeting with final information about employee health insurance.

Financial Report**#2022-65**

Mrs. Deborah Chavez provided the financial update. LCPH collected 77% of its budgeted revenue and spent 63% of the appropriated expense budget to date. She noted LCPH received funds from the county administration to provide flu vaccine and the EPA for the water pollution control loan fund. Dr. Lockhart moved to approve the financial report. Mr. Eschtruth seconded the motion. Upon roll call, all members voting aye, the Health Commissioner declared the motion passed.

2022 Budget Recertification**#2022-66**

Mrs. Chavez presented the budget recertification, which included adjustments to revenues due to additional funds. LCPH was also the recipient of two new grants that will start in November 2022. Mr. Stannard moved to approve the budget recertification. Dr. Lockhart seconded the motion. Upon roll call, all members voting aye, the Health Commissioner declared the motion passed.

Out-of-County Travel**#2022-67**

Mr. Stannard moved to approve out-of-county travel. Dr. Lockhart seconded the motion. Upon roll call, all members voting aye, the Health Commissioner declared the motion passed.

Personnel**#2022-68**

Mrs. McIntosh-Pharms moved to approve the following personnel actions:

- Appointments: Megan Hawke, RN substitute school nurse effective 9/14/2022. Erika Lemieux, RN substitute school nurse and Richard Sergent, LPN school nurse effective 9/27/2022. Erica Centifanti, LPN school nurse effective 10/3/2022.
- Resignations: Pam Opel, school nurse effective 9/16/2022. Tammy Dietsche, public health nurse effective 9/30/2022. Lara Whitson, WIC dietitian effective 10/14/2022.
- Grade 1a Salary Line Proposal – LPN rate added to current salary structure.

Mrs. Santiago seconded the motion. Upon roll call, all members voting aye, the Health Commissioner declared the motion passed.

Agreements, Contracts, and MOUs**#2022-69**

Mr. Adams reviewed the list of agreements, contracts, and MOUs with the Board of Health, and he also went over the printed documents that were given to Board members at the start of the meeting. Those documents were updates of some of the items included in the Board packets. The recommendation was made to send the Vasu radio tower agreement back for revisions. Mr. Stannard moved to approve all contracts and agreements as listed on the Board of Health summary with the exception of the Vasu radio tower agreement.

- Health Equity Task Force contract with Lorain County Urban League
- Neighborhood Navigator contract revision
- Ohio Health Program contract with Child Care Resource Center
- Flexible Childcare Pilot service agreement with UH Health Center/Kids Club
- Lamar contract for teen driver safety
- Ohio Department of Medicaid data use agreement with OSU
- Adult Protective Services contract with Department of Job & Family Services
- Cleveland Hearing & Speech Center service agreement
- Studio Q service agreement

Mr. von Hofen seconded the motion. Upon roll call, all members voting aye, the Health Commissioner declared the motion passed.

Proposed LCPH Policy Revisions

#2022-70

Mr. Adams reviewed the proposed personnel policy revisions with the Board of Health and included an explanation for each revision. The Board engaged in discussion around the policy regarding staff vaccinations. Dr. Cornick recommended the removal of the COVID-19 vaccine from the list of required staff vaccinations. There was clarification on FMLA and other leave time. Dr. Cornick moved to approve proposed revisions to the personnel policy but have the COVID-19 vaccine recommended as opposed to required. Mr. von Hofen seconded the motion. Upon roll call, all members voting aye, the Health Commissioner declared the motion passed.

First Reading – Food Safety Program Fees

#2022-71

Mrs. Jill Lis, Director of Environmental Health, Emergency Preparedness, and Epidemiology, explained the proposed licensing fee changes for the Food Safety Program. Fees are based on cost methodology from 2021, and the proposed fees increased slightly for all risk levels. There will be a public hearing at the end of November 2022. Mr. Eschtruth moved to approve the first reading. Dr. Lockhart seconded the motion. Upon roll call, all members voting aye, the Health Commissioner declared the motion passed.

Legal Services’ Report

Mr. Chris Pyanowski had no report.

Health Commissioner’s Report

Mr. Adams shared the following update with the Board of Health:

- LCPH was awarded grant funds to prevent the spread of disease in confinement and long-term care facilities. There was discussion on the grants and how funds will be used in Lorain County.

Mr. Stannard moved to approve the Health Commissioner’s Report. Mr. von Hofen seconded the motion. Upon voice vote, all members voting aye, the Health Commissioner declared the motion passed.

Comments

Dr. Lockhart asked for an update on last month’s Executive Session, and Mr. Pyanowski said he could speak with him after the meeting.

Executive Session

#2022-72

The Board of Health did not need an Executive Session at the October meeting.

There being no further business to discuss, Mrs. Santiago moved to adjourn. Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the Health Commissioner declared the motion passed, and the meeting adjourned at 7:24 p.m.

Attest:

President: _____

Secretary: _____