

LORAIN COUNTY PUBLIC HEALTH BOARD OF HEALTH

Meeting Minutes for May 11, 2022

Present:

Prefix	Name and Credentials	Position
Mr.	Edward X. McNamara	President
Dr.	Patricia Schrull, DNP, RN	Vice President
Dr.	Grant Comnick, DO	Member
Mr.	Thomas G. Eschtruth	Member
Mr.	William Gardner	Member
Dr.	Eric Lockhart, MD	Member
Mrs.	Mary Santiago	Member
Mr.	Edward von Hofen	Member

Guests:

Legal Counsel, LCPH staff members, general public

The President called the meeting to order at 7:00 p.m.

Minutes from the Last Regular Meeting on April 13, 2022

The President requested a review of the April 2022 regular meeting minutes. Dr. Lockhart moved to approve the minutes. Mr. von Hofen seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Financial Report

#2022-29

Mrs. Deborah Chavez provided an update on the financial status of LCPH. LCPH collected 44% of its budgeted revenue and spent 30% of the appropriated expense budget to date. LCPH received \$402,000 from the Ohio Department of Health to help with losses in food service revenue due to the pandemic and made a payment of \$97,000 for the Vital Statistics quarterly state fee. Dr. Lockhart moved to approve the financial report. Dr. Schrull seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

2022 Budget Recertification

#2022-30

Mrs. Chavez updated the Board of Health on changes to the 2022 budget, which included the addition of grants, reclassification of grants, levy expenses, and budgeting for agency equipment and supplies. Mr. Gardner moved to approve the budget recertification. Mr. von Hofen seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Resolution Accepting Tax Rate for 2023 (Res. #2022-05)

#2022-31

Dr. Schrull moved to approve the resolution for the 2023 tax rate. Mr. Eschtruth seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Out-of-County Travel

#2022-32

Mrs. Santiago moved to approve out-of-county travel. Mr. Eschtruth seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Personnel**#2022-33**

Dr. Lockhart moved to approve the following personnel actions:

- Appointment: Kiara Williams, Health Education Specialist effective 5/9/2022.
- Position Change: Catherine Mavrigh from Administrative Support to Health Education Specialist effective 5/9/2022.
- Resignation: Jillian Cremona, Health Education Specialist effective 4/29/2022.

Mr. von Hofen seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Contracts**#2022-34**

Mr. Mark Adams reviewed all contracts with the Board of Health. Dr. Schrull moved to approve the following contracts as presented to the Board:

- Kent State University contract
- AllOver Media contract
- Ohio Dept. of Medicaid Grant Contracts
 - Molina
 - CareSource
 - Paramount
 - Buckeye
- Neighborhood Navigation service contract
- Family Planning Services of Lorain County Title X Grant

Mr. Gardner seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Legal Services' Report

No report.

Health Commissioner's Report

Mr. Adams addressed the baby formula shortage and what the WIC Division is doing to help families impacted by the shortage. He also provided an update on school nurses and options for nurses during the summer months when school is not in session.

Mr. Adams introduced Mr. Mike Jindra, Program Manager in the Environmental Health, Emergency Preparedness, and Epidemiology Division, to share information on the Operations and Maintenance (O&M) Program. This was a CEU session for the Board of Health and counted for 0.5 hour. During the session, the Board of Health discussed the licensing process for O&M and timeline for payments.

Operations and Maintenance Program Licensing Period**#2022-35**

Dr. Comnick moved to approve a 6-month extension of the current O&M licensing period, which would cover homeowners from June 2022 through December 2023. The cost would be \$25 for an 18-month license. Mr. Eschtruth seconded the motion. Upon roll call, all members voting aye except Dr. Lockhart who abstained, the President declared the motion passed.

Following the O&M session, Mr. Adams addressed the Board of Health about changing the time of monthly meetings. Mr. Pyanowski will research what LCPH will need to do to officially change the meeting time and will share an update at the June Board of Health meeting.

Dr. Lockhart moved to approve the Health Commissioner’s Report. Mr. Gardner seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Comments

No comments

There being no further business to discuss, Dr. Lockhart moved to adjourn. Mrs. Santiago seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed, and the meeting adjourned at 8:03 p.m.

Attest:

President: _____

Secretary: _____