

# LORAIN COUNTY PUBLIC HEALTH BOARD OF HEALTH

Meeting Minutes for March 9, 2022

Present:

Prefix	Name and Credentials	Position
Mr.	Edward X. McNamara	President
Dr.	Timothy Beidleman, DM	Member
Dr.	Grant Connick, DO	Member
Mr.	Thomas G. Eschtruth	Member
Mr.	William Gardner	Member
Dr.	Eric Lockhart, MD	Member
Mr.	Max T. Schaefer	Member
Dr.	Patricia Schrull, DNP, RN	Member
Mr.	Edward von Hofen	Member

Guests:

Legal Counsel, Medical Director, LCPH staff members, Lorain County citizen

The President called the meeting to order at 7:00 p.m.

## Minutes from the Last Regular Meeting on February 9, 2022

The President requested a review of the February 2022 regular meeting minutes. Mr. Schaefer moved to approve the minutes. Dr. Schrull seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

## Financial Report

#2022-17

Mrs. Deborah Chavez provided an update on the financial status of LCPH. LCPH collected 12% of its budgeted revenue and spent 14% of the appropriated expense budget to date. The outside CPA firm that LCPH contracts with completed the annual financial report for 2021, and Mrs. Chavez said she would be able to share the document with the Board of Health if they are interested. Mr. Schaefer moved to approve the financial report. Mr. von Hofen seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

## 2023 Budget

#2022-18

Mrs. Chavez provided information on the 2023 LCPH budget. Programs and grants remain the same, and the budget accounted for 115 positions (80 full-time, 35 part-time, 100 FTEs). The budget will be sent to the County Budget Commission, and permanent appropriations will be completed in November 2022. Dr. Schrull moved to approve the budget. Mr. Eschtruth seconded the motion. Upon roll call, all members voting aye except Mr. Gardner and Dr. Beidleman who abstained, the President declared the motion passed.

## Out-of-County Travel

#2022-19

The Board of Health reviewed travel requests. Mr. Schaefer moved to approve out-of-county travel. Mr. von Hofen seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

## Personnel

#2022-20

Dr. Schrull moved to approve the following personnel actions:

- Appointments: Lori Bednarski, RN school nurse and Jane Pearson, RN substitute school nurse effective 2/24/2022. Dianne Yonts, WIC clinic health aide effective 3/21/2022.
- Resignations: Cynthia Murnyack, seasonal contact tracer and Debra Schnell, substitute school nurse effective 2/25/2022.

Mr. Schaefer seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

### **Contracts**

**#2022-21**

Mr. Eschtruth moved to approve the following contracts:

- MRC Agreement with NACCHO
- Subaward Agreement with NACCHO for CCAPS
- Contract with Ipad Mobile Solutions for ODMAP Interface
- Contract with NCM for Advertising
- Contract with Screen Vision Media for Advertising
- Service Agreement with MHARS Board for Collective Impact
- Infant Mortality Grant Agreement with United HealthCare Services, Inc.

Dr. Beidleman seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

### **Resolution #2022-4: Food Safety Program Resolution**

**#2022-22**

Mrs. Jill Lis provided an overview on the food safety program resolution. The original resolution was approved in 2003, but a revision is needed to include a reference to the Ohio Administrative Code. Dr. Schroll moved to approve the resolution. Mr. Schaefer seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed and the resolution approved.

### **Legal Services' Report**

Mr. Chris Pyanowski did not have a report to share during the public session but requested an executive session at the end of the meeting to discuss pending litigation and employee compensation.

### **Health Commissioner's Report**

Mr. Mark Adams shared information on the Association of Ohio Health Commissioners working with the Ohio Department of Health and Office of Budget Management to help health departments recover losses in food service and safety programs that resulted from COVID-19.

He mentioned the CDC reporting mechanism for COVID-19 cases has changed, moving to a 3 color-coded system to show level of risk. The system takes into account more comprehensive COVID-19 factors such as vaccinations, infections, and hospitalizations. There was discussion on Lorain County's level of risk.

No motion or second was made with the President calling for a voice vote for approval of the Health Commissioner's Report. Upon voice vote, all members voting aye, the President declared the motion passed.

### **Comments**

Mr. Pyanowski informed the Board of Health that virtual meetings are possible through June 2022.

Mrs. Mary Santiago introduced herself to the Board of Health as she will serve as the representative from the City of Lorain beginning April 1, 2022. She will fill the vacant position for Mr. Schaefer.

Mr. Schaefer thanked everyone and reflected on his time as an LCPH Board of Health member.

**Executive Session**

**#2022-23**

Mr. Schaefer moved to enter into executive session to discuss pending litigation and employee compensation as requested by Mr. Pyanowski. Dr. Schrull seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed, and the Board entered executive session at 7:31 p.m.

Mr. Schaefer moved to end the executive session. Dr. Cornick seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed, and the Board ended the executive session at 8:10 p.m.

There being no further business to discuss, Mr. Schaefer moved to adjourn. Dr. Beidleman seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed, and the meeting adjourned at 8:11 p.m.

Attest:

President: \_\_\_\_\_

Secretary: \_\_\_\_\_