

LORAIN COUNTY PUBLIC HEALTH BOARD OF HEALTH

Meeting Minutes for June 14, 2023

Present:

Prefix	Name and Credentials	Position
Mr.	Edward X. McNamara	President
Dr.	Patricia Schrull, DNP, RN	Vice President
Dr.	Grant Cornick, DO	Member
Mr.	Thomas G. Eschtruth	Member
Mrs.	Nancy Hedberg, RN, MSN	Member
Dr.	Eric Lockhart, MD	Member
Mrs.	Kionna McIntosh-Pharms	Member
Mrs.	Mary Santiago	Member
Mr.	Tom Stannard	Member
Mr.	Edward von Hofen	Member

Guests:

Legal Counsel, LCPH staff members, Medical Director

The President called the meeting to order at 6:00 p.m.

Minutes from the Last Regular Meeting on May 10, 2023

#2023-47

The President requested a review of the May 2023 regular meeting minutes. Dr. Schrull moved to approve the minutes. Mr. von Hofen seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Financial Report

#2023-48

Mrs. Deborah Chavez provided the financial update. LCPH collected 42% of its budgeted revenue and spent 34% of the appropriated expense budget to date. It was noted that the costs for medical claims are higher than usual. Dr. Lockhart moved to approve the financial report. Mrs. Santiago seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Re-certification of the 2023 LCPH Budget

#2023-49

Mrs. Chavez provided an update on the budget recertification and explained that the Ohio EPA offered more funding. LCPH was initially offered \$150,000 for the Water Pollution Control Loan Fund, and now, an additional \$50,000 was offered. Mrs. Chavez also stated that changes are being made to create new sub-funds. ODH would like each grant year in its own sub-fund. All grant funding must be spent within the grant period; however, some funding is not able to be claimed if partners do not meet objectives. Mr. Stannard moved to approve the re-certification of the 2023 LCPH budget. Mr. von Hofen seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Proposed 2023 Community Health Service Fees

#2023-50

Mr. Adams gave an overview of the proposed 2023 Community Health service fees. None of these fees will be charged until written in the contract. Mrs. McIntosh-Pharms moved to approve the proposed 2023 Community Health service fees with the exception of the travel fee. Dr. Lockhart seconded the motion. Upon roll call, all members voting aye the President declared the motion passed.

First Reading - Proposed 2024 Environmental Health Program Fees

#2023-51

Mr. Adams gave an overview of the proposed fees. Cost methodology was used across all Environmental Health programs to determine proposed fees, and fees from other counties have been reviewed for comparison. The proposed fees for some services have been increased, and not many were lower. The Board members had several questions and concerns regarding the proposed fees. Mr. Eschtruth moved to approve the first reading of the proposed 2024 Environmental Health program fees. Mrs. McIntosh-Pharms seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Personnel

#2023-52

Mr. Adams gave an overview of personnel actions. Mr. Stannard moved to approve the following personnel actions:

- Appointments:
 - Tiffany DeJesus Melendez, Breastfeeding Peer Helper effective May 9, 2023
 - Kathleen Pentito, Public Health Nurse - Drug Overdose Prevention Program effective June 6, 2023
 - Erin Gornall, RN Public Health Nurse - School Health PT effective July 10, 2023
 - Alex Wood, EH Intern, FT 40 hours effective May 22, 2023
 - Eliza Mrugacs, EH Intern, PT, 2 days per week effective May 30, 2023
- Promotions:
 - Michelle Moran, Public Health Nurse promoted to Program Manager effective August 14, 2023
 - Britney Nagel, Sub School nurse promoted to Public Health Nurse (Avon, 25 hrs) effective July 31, 2023
- Separations/Terminations:
 - Kenyetta Frazier, Sub School Nurse effective July 1, 2023
 - Sarah Hatfield, Sub School Nurse effective July 1, 2023
 - Erika Lemieux, Sub School Nurse effective July 1, 2023
- Resignations:
 - Jocelyn Lira, Community Outreach Specialist effective May 25, 2023
 - Angela Lundberg, HAN Coordinator effective June 22, 2023

Dr. Lockhart seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Agreements, Contracts, and MOUs

#2023-53

Mr. Adams reviewed the list of agreements, contracts, and MOUs with the Board of Health. There was also a late contract shared with Board members the day of the meeting, which explained additional funding for LCPH. This was the ODH Tobacco Enforcement Smoke Free Investigation Agreement.

Amendment to Summary of Agreements, Contracts, and MOUs

#2023-57

Mrs. Santiago moved to amend the Agreements, Contracts, and MOUs summary list to include the late contract. Mr. Eschtruth seconded the motion. Upon roll call, all members voting aye the President declared the motion passed.

Dr. Lockhart moved to approve all agreements, contracts, and MOUs with the inclusion of Legal Counsel's comments. Mr. von Hofen seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Out-of-County Travel

#2023-54

Mr. Adams reviewed the list of travel requests. Dr. Schrull moved to approve the out-of-county travel. Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Legal Services' Report

#2023-55

Mr. Chris Pyanowski had no report.

Health Commissioner Report

#2023-56

Mr. Adams reported that the County Commissioners would like to designate LCPH to provide TB services. This would not be in effect until January 1, 2024, and it would require additional coordination with the levy and fees. Mr. Adams also reported on the creation of a Suicide Fatality Review Board. Lorain County is seeing an increase in suicides and hoping the review board will be able to determine preventive measures to decrease the number. Dr. Schrull moved to approve the Health Commissioner's Report. Mr. Stannard seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

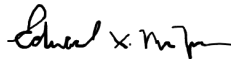
Comments

None

There being no further business to discuss, Dr. Lockhart moved to adjourn. Mr. Stannard seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed, and the meeting adjourned at 6:56 p.m.

Attest:

President:



Secretary:



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16:30:03 UTC-4

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18:49:43 UTC-4

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