

LORAIN COUNTY PUBLIC HEALTH BOARD OF HEALTH

Meeting Minutes for January 12, 2022

Present:

Prefix	Name and Credentials	Position
Mr.	Edward X. McNamara	President
Dr.	William A. Spreng, DVM	Vice President
Dr.	Grant Comnick, DO	Member
Mr.	Thomas G. Eschtruth	Member
Mr.	William Gardner	Member
Dr.	Eric Lockhart, MD	Member
Mr.	Max T. Schaefer	Member
Dr.	Patricia Schrull, DNP, RN	Member
Mr.	Edward von Hofen	Member

Guests:

Legal Counsel, Medical Director, LCPH staff members

The President called the meeting to order at 7:00 p.m.

Minutes from the Last Regular Meeting on December 8, 2021

The President requested a review of the December 2021 regular meeting minutes. Dr. Spreng moved to approve the minutes. Mr. Schaefer seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Financial Report

#2022-1

Mrs. Deborah Chavez provided an update on the financial status of LCPH. Full financial information for 2021 was included in the Board packet along with a schedule of 2021 advances and transfers noting the difference between the two. Mrs. Chavez also shared information on an amendment to the 2022 budget, which included adding \$12,000 to Smoke Free Ohio revenue. Dr. Lockhart moved to approve the financial report including the amendment to the 2022 budget. Mr. von Hofen seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

2022 Mileage Rate Change to \$0.585

#2022-2

Mr. Schaefer moved to approve the increase in the mileage rate. Dr. Schrull seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Out-of-County Travel

#2022-3

The Board of Health reviewed blanket travel requests for 2022 and individual travel requests. There was discussion on Ohio TechCred opportunities for staff. Mr. Schaefer moved to approve out-of-county travel. Dr. Lockhart seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Personnel

#2022-4

Dr. Spreng moved to approve the following personnel actions:

- Promotion: Jillian Spriestersbach from Program Manager to Nursing Supervisor effective 1/3/2022.
- Appointment: Nancey Brock, substitute school nurse effective 1/3/2022.
- Resignation: Eugenia Rivera, WIC health aide effective 12/9/2021.

Mr. Gardner seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

2022 Organizational Chart

#2022-5

Mr. Mark Adams discussed the proposed organizational chart for 2022, which highlighted new positions for each division. The Board of Health engaged in a lengthy discussion on various topics surrounding organizational charts and positions. Dr. Spreng moved to table the 2022 organizational charts to the February 2022 meeting and requested further detail on questions asked by Board members and clarification on position descriptions. Dr. Comnick seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed and the agenda item tabled.

Contracts

#2022-6

Mr. Adams and Mr. Chris Pyanowski provided information on the contracts. In regards to the ODH grant amendments and business associate agreements, Mr. Pyanowski clarified that the Ohio Department of Medicaid entered into an agreement with the health insurance providers as part of the grant, and they provided LCPH with amendments. The materials are time sensitive but need revisions to improve clarity on what LCPH is agreeing to and how it will address protected health information. Mr. Pyanowski asked the Board of Health for approval to make the necessary edits to the documents and allow Mr. Adams to sign them. Mr. Eschtruth moved to approve the following contracts, including the ODM items following revisions from Mr. Pyanowski:

- Medicaid Administrative Claiming Contract with ODH
- Board of Commissioners Contract for Solid Waste Enforcement and Monitoring Services 2022
- FY2022 HIV-Prevention Grant Agreement with Cuyahoga County Board of Health
- Creating Healthy Communities Service Agreement with Lorain Community Senior Center
- ODM Grant Amendments and Business Associate Agreements
 - Buckeye
 - CareSource
 - Molina
 - Paramount
 - United Healthcare

Mr. Schaefer seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Resolution #2022-1: Authorization of Water Pollution Control Loan Fund

#2022-7

Mrs. Jill Lis, Director of Environmental Health, Emergency Preparedness, and Epidemiology, shared information about the Water Pollution Control Loan Fund and said LCPH has been awarded \$1.25 million total and assisted with approximately 80 home sewage treatment system repairs or replacements. This year's grant funding will be for \$150,000. Mr. Eschtruth moved to approve the resolution. Dr. Lockhart seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Approval of Maternity License Application for Mercy Health - Lorain Hospital

#2022-8

Mr. Schaefer moved to approve the maternity license. Mr. Eschtruth seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Legal Services' Report

No report

Health Commissioner’s Report

Mr. Adams gave his first Health Commissioner’s report, which focused on personnel and programming. He mentioned divisions have been able to fill positions from within and built capacity with current staff. He also celebrated personal milestones with staff members.

During an update about COVID-19 response, he acknowledged the contributions of the library systems in Lorain County and the role they have played assisting residents. He talked about the increase in COVID-19 cases and the revision to the timeline to receive booster shots.

Lastly, he addressed the decrease in licensing fee revenues for environmental health services due to the impact of COVID-19. State funding was approved to help health departments cover costs related to environmental health over the next two years.

Mr. Gardner moved to accept the Health Commissioner’s report. Dr. Schrull seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Comments

Two citizens attended the meeting and provided comments. One praised the Board for tabling the discussion on organizational charts and also had COVID-related questions that pertained to masking recommendations given to schools and alternative methods for reducing symptoms. The other gave feedback on an experience with race and equity at the school board level and how it could relate to LCPH.

There being no further business to discuss, Dr. Spreng moved to adjourn. Mr. Schaefer seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed, and the meeting adjourned at 8:24 p.m.

Attest:

President: _____

Secretary: _____