

**LORAIN COUNTY PUBLIC HEALTH
BOARD OF HEALTH**

Meeting Minutes for January 9, 2019

Present:

Prefix	Name and Credentials	Position
Dr.	William A. Spreng, DVM	President
Dr.	Patricia Schrull, DNP, MBA, M.Ed, RN CNE	Vice President
Dr.	Timothy Beidleman	Member
Dr.	Grant Cornick	Member
Mr.	Tom Eschtruth	Member
Mr.	William Gardner	Member
Dr.	Eric Lockhart	Member
Mr.	Ed McNamara	Member
Mr.	Max Schaefer	Member

Guests:

Assistant County Prosecutor, Medical Director, LCPH staff members

The President called the meeting to order at 6:59 p.m.

Minutes from the Last Regular Meeting on December 12, 2018

The President requested a review of the December 2018 regular meeting minutes. Dr. Schrull moved to approve the minutes. Mr. Schaefer seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Financial Report

#2019-01

Mrs. Deborah Chavez gave an update on the current financial status as well as a 2018 overview. LCPH collected 98% of receipts and spent 95%, putting us in the black. A review of the Costin report also showed a positive gain for operations. Mr. Schaefer moved to approve the financial report. Dr. Schrull seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Mileage Rate

#2019-02

Mr. Dave Covell proposed an increase in the mileage rate from \$0.545 to \$0.58 to match the IRS standard issue mileage rate for 2019. LCPH has historically adjusted mileage to match changes to the IRS rate. Dr. Schrull moved to approve the mileage increase effective January 1, 2019. Mr. Gardner seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Out-of-County Travel

#2019-03

The Board of Health reviewed the January travel requests and blanket travel requests for 2019. Mr. McNamara moved to approve the out-of-county travel. Mr. Schaefer seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Personnel

#2019-04

Mr. Schaefer moved to accept the hiring of Tiffany Valentin, LPN School Nurse effective December 13, 2018 and Malinda Killiany, LPN substitute School Nurse effective January 1, 2019. Dr. Beidleman seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

2019 Organizational Chart

#2019-05

Mr. Covell reviewed the 2019 organizational chart, which included the combined general health district advisory council; overview of LCPH divisions and positions; and a new program manager position in the Environmental Health, Emergency Preparedness, and Epidemiology Division. There was discussion on labeling and titles on the organizational chart. Mr. McNamara moved to approve the 2019 organizational chart. Dr. Lockhart seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Legal Services Report

Mr. Chris Pyanowski gave an update on the LCPH Personnel Policy. It is currently under review and should be ready for the February meeting. The last major review of the policy occurred in 2013. He wants to ensure the policy offers LCPH both flexibility and clarity.

Mr. Pyanowski attended the Environmental Health, Emergency Preparedness, and Epidemiology Division staff meeting in November to address what sanitarians can and cannot do during inspection, which included gathering photos as evidence and the inclusion of a consent form with general correspondence.

He also gave an update on OPEC, the healthcare consortium to which LCPH used to belong. Litigation is ongoing, but he does not believe LCPH will be involved due to leaving the consortium when we did. A receiver with the courts mentioned having a call to share any information LCPH may have about OPEC and the consortium, and Mr. Pyanowski said he would provide information as needed.

Mr. Gardner made a motion to accept the Legal Services' report. Mr. Schaefer seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Health Commissioner's Report

Mr. Covell introduced OnBase, a data integration system LCPH is researching. OnBase was created by Hyland and offered through Naviant, a company which handles government accounts. There was discussion on OnBase's functionality and usage at LCPH. Mr. Covell said more information will be shared in upcoming meetings before a final decision is made on a contract.

He provided an update on a Legionnaires' disease outbreak associated with a hotel in Elyria. There were no local cases; all cases were out-of-state individuals who stayed at the hotel. LCPH conducted an investigation and linked it to a spa that was not chlorinated properly and had a contaminated sand filter. He expects LCPH will present about the investigation at upcoming environmental health meetings and conferences.

Board of Health members asked about an update on Auto Heaven, but there was no new information at this time.

Mr. Covell also provided a short building update and highlighted an aerial photo of the current construction. He also showed a picture of the new building and information about its construction that's hanging on the fence surrounding the site. Board of Health members can expect a more comprehensive update in February.

Mr. Eschtruth made a motion to accept the Health Commissioner's report. Mr. Schaefer seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Comments

Mr. Eschtruth mentioned a legal notice he read in the newspaper regarding LCPH, the Ohio EPA, and the passing of a survey. He said the notice used the name Lorain County General Health District as opposed to Lorain County Public Health.

Mr. Cody Carroll provided a brief update on LCPH's new phone system, which received a complete overhaul. The new provider, Conexo, will provide VOIP service and will save LCPH approximately \$800 per month.

There being no further business to discuss, Mr. McNamara moved to adjourn. Mr. Schaefer seconded the motion. The President declared the meeting adjourned at 8:31 p.m.

Attest:

President: _____

Secretary: _____