

**LORAIN COUNTY PUBLIC HEALTH
BOARD OF HEALTH**

Meeting Minutes for February 13, 2019

Present:

Prefix	Name and Credentials	Position
Dr.	William A. Spreng, DVM	President
Dr.	Patricia Schrull, DNP, MBA, M.Ed, RN CNE	Vice President
Dr.	Grant Comnick	Member
Mr.	Tom Eschtruth	Member
Dr.	Eric Lockhart	Member
Mr.	Ed McNamara	Member
Mr.	Ed von Hofen	Member

Guests:

Assistant County Prosecutor, LCPH staff members

The President called the meeting to order at 7:00 p.m.

Minutes from the Last Regular Meeting on January 9, 2019

The President requested a review of the January 2019 regular meeting minutes. Dr. Schrull moved to approve the minutes. Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Financial Report

#2019-06

Mrs. Deborah Chavez gave an update on our current financial status. Funds were transferred to employees' health savings accounts in January. The cash trends report will show changes as we move through 2019 with the construction of the new building. Mr. McNamara moved to approve the financial report. Dr. Schrull seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Out-of-County Travel

#2019-07

Dr. Lockhart moved to approve the out-of-county travel. Dr. Schrull seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Personnel

#2019-08

Mr. McNamara moved to accept the following:

- Promotion: Cody Carroll, MPH, RS, CHES to Program Manger effective 2/18/2019
- Hiring: Becky Castro, LPN substitute school nurse effective 1/18/2019
- Resignation: Beth Prater, LPH substitute school nurse effective 12/19/2018

Dr. Schrull seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Lorain County Solid Waste Contract

#2019-09

This is the annual contract with the Lorain County Solid Waste District to annually inspect landfills in Lorain County. Dr. Schrull moved to approve the contract. Mr. McNamara seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Naviant Contract**#2019-10**

This contract was introduced in January 2019 and involved the platform system OnBase for integration of current programs, databases, and software. The first steps would involve getting all documents in electronic formats and integrating systems. A discussion about the uses and alignment with current and future functions followed along with questions about document storage needs. Mr. McNamara moved to approve the contract. Dr. Schrull seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Resolution #2019-01 - Household Sewage**#2019-11**

The resolution pertained to the program by which LCPH is able to offer assistance to residence for the repair and replacement of household sewage treatment systems. Dr. Schrull moved to approve the resolution. Mr. McNamara seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Update to Personnel Policy**#2019-12**

Mr. Dave Covell and Mr. Chris Pyanowski led the Board of Health through the document with proposed changes to the LCPH Personnel Policy. Those changes provided clarification or added information to current policy statements. There was discussion as the group moved through potential changes. Mr. Eschtruth moved to approve the changes to the LCPH Personnel Policy. Dr. Schrull seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Building Update

Mr. Cody Carroll provided a building update. Construction is behind due to the number of weather days, but the contractors should be able to adjust the schedule accordingly to compensate for the weather days. Footer construction was completed and passed the City of Elyria building inspection. They will start running the water line to the new building, although this will disrupt traffic to the Sheriff's Office for approximately three days. Dr. Lockhart made a motion to accept the building update. Mr. McNamara seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Legal Services Report

Mr. Pyanowski shared with the Board a 5-year contract for continuation of his legal services with LCPH. The contract was retroactive for services provided in 2018. A brief contract discussion followed.

Legal Services Contract**#2019-13**

Mr. McNamara moved to approve the contract for legal services. Mr. von Hofen seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

The City of Elyria contacted Mr. Pyanowski regarding delinquent taxes for five parcels of land on Leona Street and asked if LCPH would pass a resolution to forgive whatever tax money may have been owed to LCPH. A company is interested in purchasing the property and building a headquarters, which would generate tax revenue for the City of Elyria and LCPH.

Resolution for City of Elyria Taxes**#2019-14**

Dr. Schrull moved to approve the City of Elyria's request for tax forgiveness dated February 8, 2019. Mr. von Hofen seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Dr. Lockhart moved to accept the Legal Services’ report. Dr. Schrull seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Health Commissioner’s Report

Mr. Covell gave an update on Auto Heaven. The owner has been indicted for illegal dumping. The Ohio EPA has requested photos of the site and the start of the cleanup process. Discussion followed regarding cleanup and potential interest in purchasing the property by another entity.

He also gave an update on Kurtz Bros. Cities in Cuyahoga County are upset because they have contracts with Kurtz Bros., but the site is not accepting new material. The company’s location in Columbus is involved in a lawsuit and sent a public records request to LCPH for information regarding the issues in this county. More information will follow at subsequent meetings.

There was clarification about county building closures and LCPH. If the county buildings are closed, that does not mean LCPH will close due to inclement weather. LCPH will make the decision to close, if needed, and notify the public and staff through a variety of channels.

There is a confirmed bacterial meningitis case in LaGrange, and LCPH is in the process of vaccinating contacts. There is the potential for another case, which could result in interventions in the Elyria City Schools. Mr. Covell has been in contact with the school and discussed next steps if the case is positive.

Mr. Eschtruth asked about the WENS test that took place last month. The test was to check the capabilities of the system and see if there were issues; it was not conducted to fulfill the requirement for the emergency preparedness grant.

Dr. Lockhart moved to accept the Health Commissioner’s report. Dr. Schrull seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Comments

Dr. Lockhart mentioned the new County Commissioner, Sharon Sweda, who will be finishing the term previously held by Ted Kalo.

Dr. Spreng addressed Mr. Covell’s performance evaluation and shared the summary document with the Board. Bill suggested the creation of a transition plan for finding and training a new Health Commissioner to take over when Mr. Covell retires. Mr. Covell noted many of the division at LCPH are also in the transition planning phase.

There being no further business to discuss, Dr. Schrull moved to adjourn. Dr. Lockhart seconded the motion. The President declared the meeting adjourned at 8:27 p.m.

Attest:

President: _____

Secretary: _____