

LORAIN COUNTY PUBLIC HEALTH BOARD OF HEALTH

Meeting Minutes for April 13, 2022

Present:

Prefix	Name and Credentials	Position
Mr.	Edward X. McNamara	President
Dr.	Patricia Schrull, DNP, RN	Vice President
Dr.	Grant Comnick, DO	Member
Mr.	Thomas G. Eschtruth	Member
Mr.	William Gardner	Member
Dr.	Eric Lockhart, MD	Member
Mr.	Edward von Hofen	Member

Guests:

Legal Counsel, LCPH staff members, Elyria City representative

The President called the meeting to order at 7:00 p.m. Before continuing with agenda items, Mr. McNamara allowed time for Dr. William Spreng addressed the Board of Health. He resigned from his position on the Board and accepted a position as a Wellington Township Trustee. He expressed his thanks to the staff and the accomplishments over his last 22 years as a Board member. Mr. McNamara thanked Dr. Spreng for his many years of service and dedication to Lorain County.

Election of President and Vice President

#2022-23

Dr. Schrull nominated Mr. McNamara as President of the Board of Health. Dr. Lockhart seconded the motion. Nominations were closed. Upon voice vote, all members voting aye, the President declared the motion passed, and Mr. McNamara retained his position as President of the Board of Health.

Mr. Eschtruth nominated Dr. Schrull for Vice President of the Board of Health. Mr. Gardner seconded the motion. Nominations were closed. Upon voice vote, all members voting aye, the President declared the motion passed, and Dr. Schrull became Vice President of the Board of Health.

Minutes from the Last Regular Meeting on March 9, 2022

The President requested a review of the March 2022 regular meeting minutes. Mr. Gardner moved to approve the minutes. Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Financial Report

#2022-24

Mrs. Deborah Chavez provided an update on the financial status of LCPH. LCPH collected 35% of its budgeted revenue and spent 23% of the appropriated expense budget to date. State auditors completed the 2020 audit, and LCPH is creating action items based on comments. Dr. Schrull moved to approve the financial report. Mr. Gardner seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Out-of-County Travel

#2022-25

The Board of Health reviewed travel requests. Dr. Lockhart moved to approve out-of-county travel. Mr. von Hofen seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Personnel**#2022-26**

Mr. Eschtruth moved to approve the following personnel actions:

- Promotions: Katherine Bray from Health Education Specialist to Health Promotion & Chronic Disease Prevention Supervisor effective 4/18/2022. Kathleen Solove from Health Education Specialist to Health Promotion & Chronic Disease Prevention Program Manager effective 4/18/2022.
- Appointments: Danielle McArthur Moore and Claudia De Jesus Lopez as WIC Breastfeeding Peer Helpers effective 3/15/2022. Haley Catino, Olivia Conroy, and Zachary Wildman as Health Promotion & Chronic Disease Prevention Summer Interns effective 5/23/2022. Jenna Riberdy, Allison Takacs, Sydney Collier, Emma Wellman, Halina Krul, and Chloe Thach as Environmental Health Summer Interns effective 5/23/2022.

Dr. Lockhart seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Contracts**#2022-27**

Mr. Mark Adams gave an overview of the contracts, MOUs, and agreements, and the Board of Health asked questions to get clarification on items that were unclear. Mr. Gardner moved to approve all contracts, MOUs, and agreements on the list with the exception of the Family Planning Services Contract for Title X Grant due to needing additional clarification (complete list follows minutes). Mr. von Hofen seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Legal Services' Report

Mr. Chris Pyanowski provided a report about the vacant seat on the Board of Health due to Dr. Spreng's resignation. That position is appointed by the District Advisory Council (DAC), and the DAC would need to call a special meeting to fill the vacancy. Mr. Pyanowski made the recommendation for the Board of Health to make a motion to call a special meeting of the DAC to fill the vacancy on the Board of Health.

Special Meeting of the DAC to Fill Vacancy**#2022-28**

Mr. Gardner moved to call a special meeting of the Lorain County District Advisory Council to fill the vacancy for the DAC seat on the Board of Health. Mr. Eschtruth seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Dr. Schrull moved to approve the Legal Services' Report. Mr. Eschtruth seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Health Commissioner's Report

Mr. Adams shared information with the Board of Health about recent notices of award. LCPH was awarded up to \$12,000 from the Ohio EPA Mosquito Control Program and \$75,000 from the NACCHO Medical Reserve Corps COVID-19 RISE grant.

He also provided an update on COVID-19 in Lorain County, addressing the improved data displays and cases and hospitalizations.

LCPH staff members are having increased opportunities for training and travel due to a workforce development grant. Mr. Adams thanked the Ohio Department of Health and Centers for Disease Control for the funds.

Mr. Gardner moved to approve the Health Commissioner's Report. Mr. von Hofen seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Comments

Mr. McNamara thanked Dr. Timothy Beidleman for his service to the Board of Health. Dr. Beidleman's term expired on March 31, 2022.


Dr. Schrull would like to have members from the different divisions at LCPH give updates on activities, initiatives, and programs. Mr. Adams said these could be CEU sessions for the Board of Health.

Dr. Comnick asked about the demand for the 3rd and 4th COVID vaccines (1st and 2nd boosters). Mr. Adams said LCPH was getting a positive response from the community, and vaccine appointments were booked.

There being no further business to discuss, Mr. Gardner moved to adjourn. Dr. Schrull seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed, and the meeting adjourned at 7:47 p.m.

Attest:

President: 

Secretary: 

TITLE	April Board of Health Meeting Minutes
FILE NAME	April 2022 LCPH B...ealth Minutes.pdf
DOCUMENT ID	1872555437ba6e5cf295dff0b8cf98aa45857cfd
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	● Signed

Document History



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