

LORAIN COUNTY PUBLIC HEALTH BOARD OF HEALTH

Meeting Minutes for January 13, 2021

Present:

Prefix	Name and Credentials	Position
Dr.	Patricia Schrull, DNP, RN	President
Dr.	William A. Spreng, DVM	Vice President
Dr.	Timothy Beidleman	Member
Mr.	Thomas G. Eschtruth	Member
Dr.	Grant Comnick	Member
Mr.	William Gardner	Member
Dr.	Eric Lockhart	Member
Mr.	Edward X. McNamara	Member
Mr.	Max T. Schaefer	Member
Mr.	Edward von Hofen	Member

Guests:

Legal Counsel, LCPH staff members

The President called the meeting to order at 7:01 p.m.

Minutes from the Last Regular Meeting on December 9, 2020

The President requested a review of the December 2020 regular meeting minutes. Mr. Schaefer moved to approve the minutes. Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Financial Report

#2021-1

Mrs. Deborah Chavez provided an update on the financial status of LCPH. In 2020, LCPH collected 101% of the budgeted revenue and spent 93% in expenses. Providing everything follows the financial plan in 2021, the new building will be paid off. Mr. Schaefer moved to approve the financial report. Mr. von Hofen seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Mileage Rate Change to \$0.56/mile

#2021-2

Mr. David Covell discussed the mileage rate and explained LCPH follows federal changes yearly. The federal rate changed from \$0.575 to \$0.56 per mile in 2021. Mr. von Hofen moved to approve the mileage rate change effective 1/1/2021. Mr. Gardner seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Travel Reimbursement

#2021-3

Mr. Covell reviewed the list of travel reimbursement requests with the Board of Health, most of which were blanket requests for Community Health travel. Mr. Gardner moved to approve the travel reimbursement requests. Mr. von Hofen seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

First Reading - Water Quality Program Fees

#2021-4

Mr. Scott Pozna, Supervisor in the Environmental Health, Emergency Preparedness, and Epidemiology Division, provided an overview of fee changes in the Private Water and Household Sewage Treatment Systems Programs. The Board asked questions and engaged in discussions regarding the programs and fees. Dr. Spreng moved to approve the first reading. Mr. Gardner seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

2021 Organizational Chart

#2021-5

Mr. Covell reviewed the 2021 LCPH organizational chart. Three positions will be filled in 2021 - Director of Administrative Services, Fiscal Manager in the Administrative Services Division, and Program Manager in the Health Promotion and Chronic Disease Prevention Division. The organizational chart also included some restructuring changes in the Administrative Services; Community Health; and Environmental Health, Emergency Preparedness, and Epidemiology Division. Mr. McNamara moved to approve the 2021 organizational chart. Mr. Schaefer seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Contracts

#2021-6

Dr. Spreng moved to approve the following contracts:

- NCM Contract for digital advertising
- United Way Community Collaborative Lead Agency Contract
- HIV Prevention Grant Agreement with Cuyahoga County Board of Health
- Solid Waste Enforcement and Monitoring Contract with Lorain County Board of Commissioners

Mr. McNamara seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Legal Services Report

No report.

Health Commissioner’s Report

Mr. Covell provided an update on LCPH’s COVID-19 response. LCPH received its first shipment of COVID-19 vaccine in December 2020 and held its first clinic for group 1A on 12/23/2020. LCPH is still in the process of vaccinating those in group 1A and will begin vaccinations for group 1B on 1/23/2021. Mr. Mark Adams shared information on vaccine planning and distribution, including the sign-up form on the website. Following the update, there was a lengthy discussion. The Board of Health will continue to receive COVID-19 vaccination updates each month.

Dr. Spreng moved to accept the Health Commissioner’s report. Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Comments

Dr. Spreng mentioned the LCPH staff is doing an excellent job, and he is proud of the work.

There being no further business to discuss, Dr. Spreng moved to adjourn. Mr. McNamara seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed, and the meeting adjourned at 8:30 p.m.

Attest:

President: _____

Secretary: _____